

# Centers for Disease Control and Prevention

## CDC Grant Funding Profiles Application User Tips

### **Review “About the Data”**

The data parameters may be updated each year, therefore, it is essential to read “About the Data” for each specific fiscal year to understand what funding is included or excluded, and how the funding is categorized.

### **Summary View**

Go to the [profiles](#) and select the [Summary View](#) menu option, the Grant Funding Profiles application’s functionality allows users to access and download the data set and ready-to-use pdf summaries for:

- Each separate jurisdiction [each state, District of Columbia, and U.S. territory and freely associated state]
- All U.S. States/DC
- All U.S. Territories and freely associated states
- Funding Categories/Subcategories
- Additional reports on select topics

### **Funding Query Functionality**

#### **Query Tips**

When accessing the interactive data set by navigating to the [Funding Query View](#), users can create custom screen views and custom reports.

By using the [Funding Query View](#) menu option, you have the ability to create a customized view of and to download the detailed project information behind the jurisdictional summaries.

- Data for each fiscal year in the tool can be queried independently by selecting a year in the “Fiscal Year” drop-down box.
- The results of queries will offer details about the grantee, such as grantee name and address as well as provide details about the grant such as the award amount, the type of grant, and more.
- Results of the query can be viewed online or downloaded as either a .CSV (comma separated value) file format, or an .XML file (extensible markup language) or an Excel format. These formats can be opened with commercially available spreadsheet programs.
- The Search capability offers the ability to filter on specific terms in the data set, such as a state name (Georgia), project (Injury) or grantee type (University) to narrow the results to a subset of the overall data set.
- To obtain totals or subtotals for a given query, we recommend that you download the query results to a file and use commercially available spreadsheet programs to sort or total the file results.
- For more information about the data provided within the CDC Grant Funding Profiles, please refer to the “About the Data” file specific to the year in which you are interested.

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### **Searching and Sorting the Downloaded Data**

The downloaded data contains 19 fields of information for each funding record. To query/sort a sub-set of the data, users can:

- **Sort by Column:** Click a column header to sort on that field. Sort on more than one column at a time to narrow down results further as desired.
- **Filtering examples:**
  - **By state:** To filter for data for California, click on the sort icon on the State column, deselect “All,” select “California”, and click “Ok.”
  - **By state and city:** To filter for data for Houston, Texas, click on the sort icon on the State column, deselect “All,” select “Texas,” and choose “Ok.” Then, click on the City column, deselect “All,” select “Houston,” and click “Ok.”
  - **By funding category:** To see all projects funded through the Chronic Disease and Health Promotion budget line, click on the sort icon on the “Category” column, deselect “All,” select “Chronic Disease and Health Promotion,” and click “Ok.”
  - **By funding category and subcategory:** To see all projects funded through the Chronic Disease and Health Promotion budget line and Cancer Prevention and Control sub-budget line, click on the sort icon on the “Category” column, deselect “All,” select “Chronic Disease and Health Promotion,” and click “Ok.” Then, click on the “Subcategory” column, deselect “All,” select “Cancer Prevention and Control,” and click “Ok.”

### **Funding Category View**

By clicking the [Funding Category View](#) menu option, the Grant Funding Profiles application’s functionality allows users to view a pie chart and bar graph graphical representation of grant funding based on the fiscal year selected within the “Fiscal Year” dropdown box within the navigation menu.